

Broadband Support Scheme

Application Form 3 of 5



**Please write clearly and tick the boxes as appropriate.
Please use black typescript or black ink.**

The Broadband Support Scheme is open to Small and Medium Sized Enterprises (SMEs) and Voluntary Sector Organisations.

Please use the Notes on Completion (document 4 of 5) for assistance in completing this form.

1. Organisation Details

Are you (tick one or the other) <input type="checkbox"/> A Business which employs less than 250 people and is based in Wales <input type="checkbox"/> A Voluntary Sector Organisation / registered charity based in Wales
Name of Organisation
Contact Name
Address (including Postcode)
E-mail address (if available)
Company Web Site (if available)
Telephone Number (including code)
Fax number

Project application number | _____

For official use only



2. Installation Details (including Postcode) if different from address on page 1

Installation Address
E-mail address (if available)
Company Web Site (if available)
Telephone Number (including code)
Fax number

3. Please tick which technology you require the subsidy for:

<input type="checkbox"/> xDSL <input type="checkbox"/> Cable <input type="checkbox"/> Wireless <input type="checkbox"/> Dedicated Internet Access Connection <input type="checkbox"/> Satellite <input type="checkbox"/> Other – please specify _____
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4. Are you a member of a group of companies/voluntary organisations?

<input type="checkbox"/> Yes <input type="checkbox"/> No If no, please go to question 6
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5. Name and address of the Parent company/Governing organisation
(or any other company owning more than 25% of the organisation)

Name
Address

6. Number of people currently employed. Complete (a) only if you are a business applicant and (b) only if you are an applicant from a voluntary sector organisation.

(a) in the business
in the group of companies (if applicable)
(b) Number of paid employees (full and part time)
who work for the voluntary organisation
Number of volunteers (who do not receive a salary)
who work for the voluntary organisation

7. What are your organisations main activities (see point 7 on notes on completion document 4).

8. Project Manager.

Name
Title

9. How will the support for broadband help your business or voluntary organisation? What Applications, (e.g. Software, Video conference) will you use, and for what purpose?

10. Eligible Costs

Please detail the total costs of the project below. Please list the supplier and the connectivity details they are offering your company/ voluntary organisation.

Name of Service Provider (the supplier)		
Name of Contact		
Address		
Postcode		
Supplier's telephone number		
Product name/description		
Financial Details of Project	£	Notes
(a) Installation costs		
(b) Equipment costs		
(c) First year running costs		
(d) Other costs (please specify)		
(a+b+c+d) Total costs		
<p>Please include a copy of the official quotation from your supplier</p> <p>Please supply your organisation Bank Details</p>		
Bank Name		
Bank Address		
Account Name		
Account Number		
Sort Code		

12. Declaration

- i) I declare that the information on this form, and any other information given in support of the application, is correct to the best of my knowledge. I have not applied, nor shall apply, nor have been offered financial support from any other public body in respect of this project.
- ii) I understand that providing wrong or deliberately misleading information is an offence and that such information may be used against me in any subsequent criminal investigation.
- iii) I understand that the information provided on this form may be made available to other Departments/Agencies for the purposes of preventing or detecting crime.
- iv) I understand that I must inform the Welsh Development Agency immediately of any change in circumstances which may affect this application in relation to this scheme.
- v) Does the company or voluntary organisation intend to claim capital allowances on the equipment costs?

Yes No

Note: The WDA cannot provide support on capital equipment if you claim capital allowance against it.

Data Protection

The information which you provide on this form will be used by the Welsh Development Agency to assess your application for the Broadband Support Scheme. If your application is successful, we will use the information provided in this form for administration and management purposes, including carrying out appropriate checks, audits and marketing. In addition, we may need to share this information with associated organisations. The Welsh Development Agency would also like to use your information to help identify services which we or associated companies may offer and which may be of interest to you.

Neither the WDA nor its staff members can be liable for loss resulting from action taken on the basis of general information given. This application form does not constitute any form of contract.

Please tick this box if you would like to be contacted either by mail, telephone or e-mail with details of future services which are relevant to you.

You have the right to ask for a copy of the information which we hold on you and which is subject to the Data Protection Act 1998, (for which we may make a small charge), and to correct any inaccuracies in your information.

Applications must be signed in the case of a Company by a director or the company secretary; and in the case of a Firm by a proprietor or partner; and in the case of a voluntary organisation by a trustee. The Welsh Development Agency reserves the right to recover an appropriate share of the proceeds of assets sales whose initial purchase was funded by the Broadband Wales programme. If you do not meet the terms of the twelve month contract then the Welsh Development Agency will recover the funds.

Please provide two signatures in the case of a company - director and company secretary.

Please provide one signature in the case of a sole trader - proprietor

Please provide one signature in the case of a voluntary organisation - trustee

Signed	Name (in capitals)
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Signed	Name (in capitals)
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Date	Date
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Title	Title
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All sections of this application form must be completed as indicated.

Please return this original form to:
Broadband Support Scheme
Media Technology Programmes
WDA
Plas Glyndŵr
Kingsway
Cardiff
CF10 3AH

Tel: 08457 77 55 77
Fax: 029 20 368225
Email: enquiries@wda.co.uk
www.wda.co.uk/broadband



The Broadband Support Scheme is delivered by the Welsh Development Agency which is a sponsored body of the Welsh Assembly Government.